

Interagency ICCM on Chemical Management
ICCM/Technical Team
Meeting Minutes: April 10, 2019
Winooski Room, 1 National Life Drive, Montpelier, VT 05620
Facilitated by Peter Walke, ANR Deputy Secretary, John Zaikowski, ANR

1. Welcome, Agency Review/Approval of March 13 Meeting Minutes

No changes to the draft minutes. Herrick moved to approve the March 13 minutes. Seconded by Meyer, Jones abstained. The March 13 Minutes were approved.

2. EPA list of 40 new chemicals on the TSCA list

Metcalf generally discussed the TSCA listing and review process. There are 40 new chemicals that have been identified – 20 high-risk and 20 low-risk. They have been posted for public comment. Metcalf will circulate a link to the postings.

3. VDH drinking water health advisories for florpyrauxifen-benzyl and 3-trifluoromethy-4-nitrophenol (TFM)

VDH has developed a drinking water health advisory for florpyrauxifen-benzyl (an herbicide that kills milfoil), and will be developing a drinking water health advisory for TFM (a lampricide).

4. Updates to ICCM website

Zaikowski generally discussed the desire to update the ICCM website to make it more user-friendly. Walke, Zaikowski, and Central Office Admin staff (Marcella Dent) met to discuss approaches, including creating links to categories of documents, commonly referred to as “widgets.” Dent determined improvements to the website can be made very easily and identified the IT group (VIC) that can modify the website and create the widgets. The Committee will need to finalize the appearance and title of the widgets. Dent can place the materials/documents in the appropriate location. Committee members generally expressed a desire to include a widget that provided resources on chemicals to those intending to nominate a chemical for review. Zaikowski and Dent will continue to work on improvements. A mock-up website will be shared at a future meeting for Committee input and approval.

Zaikowski and Dent also met with Mark Garrand (ANR IT) to discuss fillable forms for use in the chemical nomination process, and whether they can be submitted through the Committee’s website. Garrand recommended staying away from a fillable pdf – it can be difficult to manage the data, becoming a manual exercise because of extraction issues. Website forms can be developed in-house or nForms could be utilized. nForms is a vendor product, there are a few quirks to its use in that it holds the data in its proprietary space and special code would have to be written to pull it out, and it results in less control if the Committee wanted to make changes. Garrand recommends a web form created in-

house because it would be quick and easy to change. The Climate Action Commission public comment page is a good example of what it might look like – it has a data viewing and management page in which the nomination information can be exported into a pdf or excel sheet along with any attachments submitted. Login page, privacy settings, usernames and passwords could be employed if the Committee is concerned with whether the information should be public, and at what stage.

The Committee would need to submit a project proposal request to have the web form created. General timeframe to implement the in-house page and form is approximately 2 weeks. The Committee should continue to develop the content in the form, and IT would use that content to develop the page. The Committee agreed to pursue a web-based fillable form created in-house. The chemical nomination form needs to be finalized in order to advance the website work.

5. Nomination form

Draft form generally discussed, along with preliminary comments. General consensus is that one form would be used for a chemical, multiple chemicals, or group of chemicals, but that the form would need to require a level of specificity in how chemicals are nominated – for example “flame retardants” could not be nominated. A chemical(s) would need to be identified. Any comments on the draft form will be submitted to Gonda by April 19, 2019. Gonda will revise and circulate the draft form in advance of the Committee’s next meeting to review and finalize.

6. Legislative Updates

None.

Motion to adjourn by Herrick, seconded by Jones. The Committee voted to adjourn.

ICCM Members in attendance or on conference line:

Peter Walke, Agency of Natural Resources

Ken Jones, Agency of Commerce and Community Development

Chris Herrick, Department of Public Safety

Scott Meyer, Department of Labor

Sarah Vose, Department of Health

Agency Staff in attendance or on conference line:

Chuck Schwer, Agency of Natural Resources

Eamon Twohig, Agency of Natural Resources

Lynn Metcalf, Agency of Natural Resources

Erica Cummings, Agency of Agriculture, Food and Markets

Ellen Parr Doering, Agency of Natural Resources

Allison Lowry, Agency of Natural Resources

John Zaikowski, Agency of Natural Resources