

Interagency Committee On Chemical Management  
ICCM/Technical Team/CAP/Interested Parties  
Meeting Minutes: June 12, 2019  
Montpelier Room, 1 National Life Drive, Montpelier, VT 05620  
Facilitated by Peter Walke, ANR Deputy Secretary

**1. Welcome and Agenda Review**

Walke welcomed members of the CAP and interested parties and provided brief overview of the agenda.

**2. Updated Executive Order overview and discussion**

Walke provided an overview of the updated Executive Order (EO). Walke noted the interplay with S.55 in that it includes updated language to reflect the new EO but does not include the review process. In addition, if S.55 passes, a representative from the Agency of Transportation will be added as a member of the ICCM.

**3. Draft Chemical Nomination Form overview and discussion**

Gonda provided an overview of the draft chemical nomination form. Additional resources will be added to the reference checklist. Balcolm questioned what if information isn't available – Gonda advised Section 3 of the form contains instructions in this event, which is to so state information isn't available or couldn't be found. Balcolm asked whether that type of submittal would be sufficient. Gonda indicated it would depend, the ICCM review at this level wouldn't be restricted to just the form – the form would be to help inform whether to review. Kraus questioned if services were available, whether some language could be added to direct the public to 3<sup>rd</sup> party unbiased technical assistance, i.e. if you want help filling out the form, here are entities that can help. Balcolm suggested example form. Walke indicated it might be possible to include a link on the website to previously submitted and accepted forms as examples. Rumelt thinks form is a good start, but one gap is the form doesn't have a section for the petitioner to state what they are asking for. This could be in Section 4 to include a prompt for a desired outcome or what the petitioner wants the ICCM to do. Brief discussion about potential options for the format of the form discussed. Rainville asked whether chemicals nominated would be looked at across agencies. ICCM members generally discussed how the review process would work, and that the ICCM's recommendations would be directed to the involved agencies. Rumelt indicated it would be helpful to recommend that individuals seek out other groups that are interested in the same chemical. Walke indicated it might be appropriate to identify the CAP members as references, but not sure beyond that would be appropriate.

Walke requested comments and feedback on the draft form be submitted by July 3, 2019. ICCM will then consider the comments in developing the final draft form. Walke also asked whether holding regular bi-annual CAP meetings in June and November was appropriate. General agreement amongst the group to do so. If more/less meetings are needed those can be scheduled as appropriate.

#### **4. Updates to the ICCM's website**

Zaikowski discussed updates to the ICCM website to make it more user-friendly. These updates are still ongoing, and any feedback is appreciated. One suggestion is to include links to the ICCM website on other Agency web pages. This will be explored as the website continues to be updated. Groveman asked if there were any updates on the chemical database proposed in the July 1, 2018 report. Walke indicated all the prior recommendations stand. The Governor and Legislature chose not to fund the database this legislative session. Walke still believes it has value and will continue to try to have it funded.

Motion to adjourn by Meyer, seconded by Vose. The ICCM voted to adjourn.

#### **ICCM Members in attendance or on conference line:**

Peter Walke, Agency of Natural Resources  
Ken Jones, Agency of Commerce and Community Development  
Scott Meyer, Department of Labor  
Sarah Vose, Department of Health  
PJ Telep, Agency of Digital Services

#### **CAP Member in attendance or on conference line:**

Ian Balcolm, Lyndon State College  
Jon Groveman, Vermont Natural Resources Council  
Adam Rainville, Maple Landmark  
Ken Rumelt, Vermont Law School  
Deborah Hirtz, UVM

#### **Interested Parties in attendance or on conference line:**

Allison Crowley DeMag  
Kayley Olsen, Vermont Public Interest Research Group  
William Driscoll, William, Associated Industries of Vermont  
Mitch Krauss, Burton Snowboards  
Tess Kennedy, Shouldice Associates

#### **Agency Staff in attendance or on conference line:**

Chuck Schwer, Agency of Natural Resources  
Lynn Metcalf, Agency of Natural Resources  
John Zaikowski, Agency of Natural Resources  
Jordan Gonda, Agency of Natural Resources  
Tami Wuestenberg, Agency of Natural Resources  
Erica Cummings, Agency of Agriculture, Food, and Markets  
Pam Wadman, Department of Health