

Interagency Committee on Chemical Management
ICCM/CAP Meeting
Meeting Minutes: June 13, 2018
Montpelier Room, 1 National Life Drive, Montpelier, VT 05620
Facilitated by Peter Walke, ANR Deputy Secretary

1. Welcome and Introductions

2. Meeting Agenda and CAP Feedback Process

Zaikowski provided an overview of the CAP feedback process and the timelines in order to facilitate compilation of comments for the final report.

3. Overview of ICCM Draft Report

Zaikowski provided a general overview of the Draft Report, and each section within the report.

Central Reporting System (Task 2) – Discussion of reporting system sections in report. Telep provided feedback he received from ADS Management regarding the report sections addressing cost, staffing, and KPIs. Timing of the operational system also discussed. Additional discussion about estimating total staff time in # of hours instead of staffing table – further review needed. Discussion by ICCM members regarding including system diagram in body of the report. Kohli indicated CAS# search would be more consistent on public side of system.

Governance Model (Task 3) – Discussion of governance model sections in report. Groveman and Rumelt identified potential for more specificity in standards/criteria for adding chemicals to the list.

TURA (Task 4) – Discussion of TURA sections in report. Groveman indicated based on Mass system, he was hoping to see a process for certifying planners.

4. Next Steps

Zaikowski will send a separate email out to the CAP and interested parties with a reminder to submit written comments by June 20. Comments to be sent to Zaikowski, who will compile them for the ICCM's review.

Motion by Dolan to adjourn, seconded by Telep. Committee members voted to adjourn.

Committee Members in attendance, or on conference line:

Cary Giguere, *Agency of Agriculture, Food & Markets*
Scott Meyer, *Department of Labor*
Traci Dolan, *Department of Health*
Peter Telep, *Agency of Digital Services*
Peter Walke, *Agency of Natural Resources*

CAP Members in attendance, or on conference line:

Barb Patterson, *Stone Environmental*
Adam Rainville, *Maple Landmark*
Jessica Wignall, *ICF*
Ken Rumelt, Ken, *VLS*
Ruma Kohli, *Global Foundries*
Deborah Hirtz, *UVM*
Jon Groveman, *VNRC*

Agency Staff in attendance, or on conference line:

Chuck Schwer, *Agency of Natural Resources*
Neil Kamman, *Agency of Natural Resources*
Lynn Metcalf, *Agency of Natural Resources*
Jordan Gonda, *Agency of Natural Resources*
Tami Wuestenberg, *Agency of Natural Resources*
Jenny Berschling, *Agency of Natural Resources*
Zaikowski, John, *Agency of Natural Resources*
Vose, Sarah, *Department of Health*
Twohig, Eamon, *Agency of Natural Resources*

Interested parties in attendance, or on conference line:

Shaina Kasper, *Toxics Action Center*
Matt McMahon, *MMR*
Tess Kennedy, *WSA*
Allison Demfery
Mitch Krauss, *Burton Snowboards*
William Driscoll, *Associated Industries of Vermont*
Rebecca Lewendowsky