

Interagency Committee On Chemical Management  
ICCM/Technical Team  
Meeting Minutes: February 12, 2020  
Winooski Room, 1 National Life Drive, Montpelier, VT 05620  
Facilitated by Peter Walke, ANR

**1. Welcome and Agenda Review**

Walke welcomed members and provided brief overview of the agenda.

**2. Review and approval of December meeting minutes**

No comments, questions, or changes to December minutes. Motion by Walke to approve. Seconded by Barth. December meeting minutes approved.

**3. Learn More About Chemicals content**

Barth and Metcalf provided overview of updates to the content based on CAP comments. Dent will take the content and create the widget on the ICCM's website.

**4. Nomination Review Process**

ICCM members and technical team walked through the latest draft and various comments. Minor revisions made. Motion to approve by Vose. Seconded by Jones. ICCM approved the Nomination Review Process.

**5. Database questions for IT**

Dent, on behalf of IT, asked:

1. When nomination submission forms would be public. ICCM identified them being public following intake and admin complete after Step 2.
2. What metadata to identify for conducting searches. Specific fields on form identified.
3. Initial beta testing group needed: Vose, Barth, Zaikowski, Wuestenberg to serve on initial group. This may be expanded in the future.

**6. Miscellaneous**

Gonda provided updates on PFAS initiatives at the federal level.

Motion to adjourn by Jones, seconded by Barth. The ICCM voted to adjourn.

**ICCM Members in attendance:**

Peter Walke, Agency of Natural Resources

Ken Jones, Agency of Commerce and Community Development

Shawn Barth, Department of Labor

Sarah Vose, Department of Health

Erica Cummings (on behalf of Carey Giguere), Agency of Agriculture, Food, and Markets

**Agency Staff in attendance:**

John Zaikowski, Agency of Natural Resources  
Eamon Twohig, Agency of Natural Resources  
Marcella Dent, Agency of Natural Resources  
Lynn Metcalf, Agency of Natural Resources  
Jordan Gonda, Agency of Natural Resources  
Tami Wuestenberg, Agency of Natural Resources