

Interagency Committee on Chemical Management
ICCM/CAP Meeting
Meeting Minutes: October 10, 2018
Catamount Room, 1 National Life Drive, Montpelier, VT 05620
Facilitated by Peter Walke, ANR

1. Welcome and Agenda review

2. Review and approval of September 26, 2018 Meeting Minutes

No proposed edits to the September 26, 2018 Meeting Minutes. Motion to approve September 26, 2018 Meeting Minutes by Vose, seconded by Meyer. The Committee members voted to approve the minutes.

3. Discussion of Executive Order Section III.B.(3) tasks (Gonda)

Gonda provided a summary of work to date. Several updates to some sections based on feedback from the previous meeting. It will be easier for the Committee to review a full draft to provide further feedback.

4. Discussion of Executive Order Section III.B.(4) tasks (Committee at-large)

Recommendations will flow from the summary and analysis of federal regulatory impacts or gaps from the report addressing Section II.B.(3). Members will continue to talk to their respective teams.

5. Discussion of Executive Order Section III.A.(3) Next Steps (Vose/Kamman)

Kamman walked through a draft, in outline form, of an ICCM process for considering new reporting requirements. Potential criteria/thresholds to trigger moving a chemical into the process and reviewing it also discussed. Potential criteria and how to fit them into the process will be further examined by Meyer.

6. Discussion of Executive Order Section III.B.(1) and (2) tasks (Schwer/Herrick/Vose/Meyer)

Vose discussed an initial outline for the December 15 draft report for these tasks, and also walked through the combined draft excel spreadsheet. The sheet identifies an existing chemical inventory based on the Tier II data, with identification of risks and whether the chemical is known, regulated, and/or of concern. A summary of the takeaways from the spreadsheet is contemplated.

7. Agency/Department Updates, review of the timeline for drafting the December 15 Report, and discussion of drafting responsibilities

Zaikowski to provide the group with a draft template report. Respective drafts of each section will be submitted to Zaikowski by October 31, 2018. Zaikowski will circulate a draft report on or before November 5, 2018. Feedback from the Committee will be due by November 9, 2018. A draft report will be provided to the CAP at the November 14 meeting and discussed. Comments on the draft report would be due by December 5. The Committee would then meet at its next scheduled meeting on December 12 to review the comments and finalize the report.

Committee Members in attendance:

Peter Walke, Agency of Natural Resources
Cary Giguere, Agency of Agriculture, Food and Markets
Scott Meyer, Department of Labor
Sarah Vose, Department of Health
Ken Jones, Agency of Commerce and Community Development

Agency Staff in attendance:

Chuck Schwer, Agency of Natural Resources
Jessie Motard-Côté, Agency of Natural Resources
Mary Clark, Agency of Natural Resources
Allison Lowry, Agency of Natural Resources
Lynn Metcalf, Agency of Natural Resources
Neil Kamman, Agency of Natural Resources
Eamon Twohig, Agency of Natural Resources
Tami Wuestenberg, Agency of Natural Resources
John Zaikowski, Agency of Natural Resources
Jordan Gonda, Agency of Natural Resources
Ellen ParrDoering, Agency of Natural Resources