

Interagency Committee On Chemical Management
ICCM/Technical Team
Meeting Minutes: October 9, 2019
Winooski Room, 1 National Life Drive, Montpelier, VT 05620
Facilitated by Peter Walke, ANR

1. Welcome and Agenda Review

Walke welcomed members and provided brief overview of the agenda.

2. Review and approval of September meeting minutes

No comments, questions, or changes to the September minutes. Motion by Meyer to approve the meeting minutes. Seconded by Herrick. Walke and Giguere abstained. September meeting minutes approved.

3. “Learn More About Chemicals” website content – subgroup status and discussion

Subgroup developing content for the “learn more about chemicals” widget presented their work to date. Vose walked the group through the draft Word document, which has the information broken down by Agency. Walke suggested the need to develop plain language descriptions of resources and why it would be useful. Metcalf questioned whether the information could be organized by searching by activity or regulatory sector. The ICCM discussed whether it wanted the resources to lead to rules or actual chemical information. Health-based information may be the most useful and put at the top of the page. Walke would like to see a flowchart for the next meeting with the CAP.

Next steps: Metcalf, Barth, Vose, Herrick, and Twohig will develop a flowchart, continue work on the content and organization for the “learn more about chemicals” widget, update the draft, and circulate these documents to the ICCM/Technical team for comment in advance of the CAP meeting.

4. Nomination review process – continued discussion

Wuestenberg discussed the draft process memo which memorialized the groups discussion from the prior meeting. The group discussed the mechanism for approving a nomination for technical team review through the on-line form, but a question remained as to whether you can electronically sign or approve. This issue will be addressed as the form’s development continues. The group also discussed several additions to the draft to address how to communicate rejection of a nomination, relative prioritization, revision, or need for additional information. The draft will also clarify that CAP comments would be needed and considered as part of the ICCM’s review of a nomination before making a final decision. Once a decision on a nomination is routed to the applicable agency, it would be left to that agency(s) to determine the appropriate action to take, and that the ICCM may provide assistance to that agency to accomplish those actions. The ICCM

also discussed a step for posting administratively complete forms to the website to avoid duplication of nominations.

Dent showed the ICCM the draft nomination form and discussed it generally. The ICCM elected to remove “Formulation” and “EPA ID Registration” from the form and include a link to a website which has CAS #s, potentially the American Chemistry Society website. Other areas of the form were also identified to potentially place website links for resource information, and areas where the submitter would identify the resource they reviewed in each section by providing a reference or website link. A subgroup will be tasked to review the form for these issues.

Next steps: Wuestenberg will update the draft process document based on the discussions thus far and circulate it for review prior to the next meeting with the CAP.

Next steps: Dent, Vose, Barth, and Wuestenberg will review the form and determine where to place links.

5. CAP November meeting topics

Topics for the CAP November meeting will be “Learn More About Chemicals” website content, overview of the nomination review process, and overview of the nomination form.

6. Agency legislative/policy updates

DOH – Vose discussed methylene chloride and the EPA rule, DOH will also be going through rulemaking for its chemical disclosure program.

ANR – Walke advised changes to TURA were being put forward, and Act 21/PFAS work is on-going.

DPS – Herrick discussed emergency management work through LPACs.

DOL - This is Meyer’s last ICCM meeting. With his retirement he is stepping down and Shawn Barth will take his place on the ICCM going forward. Meyer would like to continue to be involved, potentially as a member of the CAP.

Motion to adjourn by Meyer, seconded by Herrick. The ICCM voted to adjourn.

ICCM Members in attendance:

Peter Walke, Agency of Natural Resources

Carey Giguere, Agency of Agriculture, Food and Markets

Ken Jones, Agency of Commerce and Community Development

Scott Meyer, Department of Labor

Chris Herrick, Department of Public Service

Sarah Vose, Department of Health

PJ Telep, Agency of Digital Services

Agency Staff in attendance:

John Zaikowski, Agency of Natural Resources

Marcella Dent, Agency of Natural Resources

Ethan Johnson, Agency of Natural Resources

Eamon Twohig, Agency of Natural Resources

Chuck Schwer, Agency of Natural Resources

Lynn Metcalf, Agency of Natural Resources

Jordan Gonda, Agency of Natural Resources

Tami Wuestenberg, Agency of Natural Resources

Erica Cummings, Agency of Agriculture, Food, and Markets

Pam Wadman, Department of Health

Shawn Barth, Department of Labor