



**State of Vermont  
Agency of Natural Resources**

## **Guidance for Agency of Natural Resources Contractors / Grantees**

*This document was issued on May 5, 2020. It is the responsibility of contractors / grantees to continue to monitor updates to the Governor's Executive Order for current information.*

<https://governor.vermont.gov/document-types/executive-orders>

Consistent with Governor Scott's Executive Order and all subsequent Addenda thereto, the Agency of Natural Resources is authorizing work under this contract / grant, provided the following mandatory health and safety requirements are observed as a part of the work performed:

- Contractor / Grantee must brief all employees working under the contract on health and safety requirements under this guidance and the Governor's Executive Order.
- Contractor / Grantee may not have more than ten (10) people on the location / jobsite at a time. When this work involves interaction with a property owner, the property owner must be included in the limit under this Paragraph.
- All work must be performed outdoors or otherwise consistent with the directive in the Governor's Executive Order that "*All business, non-profit and government operations must use remote work whenever possible.*"
- All employees must complete, and Contractor / Grantee shall document, a training on mandatory health and safety requirements as provided by VOSHA, or another training program that meets or exceeds the VOSHA-provided prior to initiating or resuming work under this contract/grant.
- Contractor / Grantee shall ensure that no employee works or is at a job site if sick or symptomatic (with fever, cough, and/or shortness of breath). Prior to the commencement of each work shift, pre-screening and health survey shall be required to verify each employee has no symptoms of respiratory illness (fever, cough, and/or shortness of breath).
- Contractor / Grantee shall designate a health officer responsible for ensuring compliance with the Executive Order and the Addenda thereto and applicable ACCD Guidance. This person shall have the authority to stop or modify activities to ensure work conforms with the mandatory health and safety requirements.
- Contractor / Grantee must observe strict distance of 6 feet between people while on the job.
- Contractor / Grantee must wear a cloth face covering over their nose and mouth when conducting any work under this contract/grant while in the presence of others.

- Contractor / Grantee must have easy and frequent access to soap and water or hand sanitizer during the duration of work, and handwashing or hand sanitization should be required before entering, and leaving, job sites. If soap and running water are not immediately available, provide alcohol-based hand rubs containing at least 60% alcohol.
- If the Contractor / Grantee is coming from out of state, the contractor must observe a 14-day quarantine before beginning project work in Vermont.

The failure to follow the Governor's Executive Order or these guidelines shall result in the Agency withdrawing Contractor / Grantee's authorization to proceed with work.

Signed,

A handwritten signature in blue ink, appearing to read "Julia S. Moore". The signature is written in a cursive, flowing style.

Julia S. Moore, P.E.  
Secretary