

Municipal Day



Act 250 Online Application & Expanded Database

The NRB/Act 250 has been working for several years to develop an electronic application combined with new access to improved database functionality. This workshop reviews these changes and provides the necessary knowledge to understand the updates.

Friday, October 25, 2019 2:45-3:45 pm

National Life Building, One National Life Drive, Montpelier, VT

nrb.vermont.gov

nrb.general@vermont.gov

Tel. (802) 828-3309

What's new

APPLICATION:

- Every type of Act 250 application and the corresponding Certification of Actual Construction Costs can be filled out and submitted online
- The full set of fees will now be calculated directly and entirely within the online forms
- Supporting documents are easily uploaded as attachments
- Your progress filling out the online forms is autosaved every few minutes (avoids data loss)
- Form submissions are trackable
- Forms can be shared with others for co-completion
- Form submission is allowed only when all required questions have been answered (for better, more timely review)

PUBLIC ACT 250 DATABASE:

- New data provided for each record
 - Permit/decision processing times
 - Project type (Commercial, Mixed Use, Municipal, Residential, Ski Resort, or State)
 - Expanded types of statuses (i.e., now a variety of pending statuses to better understand stage of processing application is in)
- Added search fields
 - Search by project's street address
 - Search by/for other participants [i.e., main contact, adjoiner(s), FYIs, those with party status, Jurisdictional Opinion (JO)/Project Review Sheet (PRS) requesting party, those with significant legal interest, ANR Specialist (for PRSs only), & friend(s) of the Commission]
 - Search by project name
 - Search by date range
- Access to more records
 - Thousands of older records not previously available online now included (merging records from a second database)
 - Downloadable search results (up to 1000 records) as an Excel spreadsheet
- Map view
 - Location map powered by Google Maps (based on Lat/Long in record)
 - Link to ANR Atlas's corresponding project data point

WEEKLY ACT 250 AGENDA:

- Generated automatically when applications are placed on public notice or when certain decisions are issued (JOs and any reconsiderations, permits, findings, permit denials, and withdrawn or dismissed permit applications)
- Includes a link to corresponding project datapoint in ANR Atlas
- Includes a link to the project location map (powered by Google Maps)
- Anyone can automatically subscribe to/unsubscribe from weekly Agenda email
- Agenda automatically emailed same time and same day every week